



WATER AND SANITATION SERVICES PESHAWAR
GOVERNMENT OF KHYBER PAKHTUNKHWA



Government of Khyber Pakhtunkhwa, Pakistan
Water & Sanitation Services Peshawar (WSSP)
in Collaboration with KP-BOIT

Expression of Interest/Pre-qualification of Investors for Establishing
"Refuse Derived Fuel (RDF), Recycling, Composting & Landfill"
based on Municipal Solid Waste in Peshawar



General Manager Projects (WSSP)

LCB Building, Plot # 33, Street # 13, Sector E-8, Phase VII, Hayatabad, Peshawar.
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Email: attaurrehman@wsspeshawar.org.pk Website: www.wsspeshawar.org.pk

Director Energy & Power (KPBOIT)

LCB Building, 1st Floor, Plot # 33, Street # 13, Sector E-8, Phase VII, Hayatabad, Peshawar.
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Cleaner Healthier Peshawar



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1. INVITATION FOR PRE-QUALIFICATION

Date:----- 2015

Ref. No.: WSSP/PROC-2015

1. The Water and Sanitation Services Peshawar (hereinafter referred to “Employer” or “WSSP”) is initiating in collaboration with Khyber Pakhtunkhwa Board of Investment and Trade (KP-BOIT) the project based “**Refuse Derived Fuel (RDF), Recycling, Composting & Landfill**” for which this Invitation for Pre-qualification is issued.
2. The WSSP along with KP-BOIT intends to prequalify Firms/Companies (hereinafter referred to “Applicant”) for “establishment of Project based on “RDF, Recycling, Composting & Landfill” based on Municipal Solid Waste at Peshawar which form an integral part of this document as well as in the subsequent Request for Proposal (RFP), which will be issued later on for the subject project.
3. The Invitation to Bid/RFP will be issued to pre-qualified firms/companies on or before last week of March-2015 tentatively for a sum of USD 100/- for international firms/companies and Rs 10,000/- for local firms/companies (non-refundable).
4. Pre-qualification is open to all Firms/Companies.
5. The Firms/Companies/ may obtain the prequalification documents from the office of the WSSP, at LCB Building, Plot # 33, Street # 13, Sector E – 8, Phase – 7, Hayatabad, Peshawar, Pakistan, or request through email at attaurrehman@wsspeshawar.org.pk
6. The request must clearly state “Request for Pre-qualification Documents” for Project based on “**RDF, Recycling, Composting & Landfill**”. The documents are available free of cost.
7. The Successful Firm/Company shall get incorporated a company exclusively for the purpose of implementing the Project (“Project Company”) will be formed.
8. A minimum requirement for pre-qualification will be as prescribed in the Instructions to applicants, and this document.
9. Applications for Pre-qualification must be delivered in sealed envelopes by hand or through registered mail/courier, to: - The General Manager Projects, LCB Building, Plot # 33, Street # 13, Sector E – 8, Phase – 7, Hayatabad, Peshawar, Pakistan not later than: **4/1/2016** at PST 5:00 pm and be clearly marked “Application for Pre-qualification for: “**Refuse Derived Fuel, Recycling, Composting & Landfill**”.
8. The project will be awarded on “Design Build Operate Own & Transfer (BOOT)” basis and is supposed to be for a concession period of 25 years.



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9. Applicants will be informed, in due course, of the result of the evaluation of applications. Only the applicant prequalified under this process will be invited for further process.

2. PROJECT BRIEF

1. Water and Sanitation Services Peshawar (WSSP) have been recently established by The Government of Khyber Pakhtunkhwa (GoKP) under the Companies Ordinance 1984 and registered with the Securities and Exchange Commission of Pakistan (SECP). The WSSP are statutorily mandated to manage, regulate and control Water Supply and Sanitation System and manage, regulate and control generation, collection, separation, storage, reuse, recycling, transportation, transfer, reduction, treatment and disposal of Solid Waste Services and matters connected with or ancillary to the matters aforesaid;
2. Peshawar is the metropolitan city and the provincial capital of Khyber Pakhtunkhwa (KPK), Pakistan. It is an old historical city consists of 67 UCs with a total area of 339 sq. km. Out of 67 UCs, 45 are located in the urban areas whereas 22 belong to the rural areas. The population of Peshawar city is approximately 1.7 million and more than 950 tons (approx.) of waste is produced on daily basis. According to the master plan of Peshawar, the waste generation from residential areas was estimated to be more than 75% of the total waste generation from all sources. Residential waste comprises mainly organic materials (70% at source and 65% at dump site). The organic proportion is higher at the source than at the dumpsite, which indicates the recovery of organic materials for animal food.
3. The Government of the Khyber Pakhtunkhwa is currently exploring all possible options to meet the growing challenges shortage of energy in Khyber Pakhtunkhwa and Pakistan. One feasible option is to produce energy from the municipal solid waste. In this context, employer intends to invite expressions of interest for ***“RDF, Recycling, Composting & Landfill” Having Capacity up to 800 Tons/Day*** by use of different technological options at Peshawar, Pakistan. It is understood that the quantity given is made available by employer.
4. The WSSP shall ensure availability of land and solid waste at agreed terms and conditions. Whereas investments shall be covered by the investors as per agreed terms and conditions.

3. PRE-QUALIFICATION CRITERIA

3.1.GENERAL

Pre-qualification will be based on all the criteria regarding the Applicant's Financial Soundness & Experience Record of the Applicant's responses in the forms attached to this letter. The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. A general criteria for pre-qualification of firms/companies is as under;

S.NO	Category	Weightage/Marks
1	Experience of the Firms/Companies	
A	<u>General Experience</u> ➤ Every year of experience carry 2 marks	20
B	<u>Related Experience</u> ➤ Every year of experience carry 1 marks	10
	<u>Sub Total (1)</u>	30
2	<u>Financials:</u>	
A	➤ Present Net Worth	50
B	➤ Financial Turnover	20
	<u>Sub Total (2)</u>	70
	Total (1+2)	100



Note: Prequalification status shall be decided on the basis of Pass/Fail basis. The applicant must secure at least 50% total

4. LIST OF REQUIRED DOCUMENTS

In the Pre-qualification Document, the prospective firms/companies shall provide the following documents:

1. Details of related Projects completed (with evidence)
2. Details of related Projects in hand (with evidence)
3. Detailed Profile of firms/companies.
4. Certificate of Registration / Incorporation
5. Registration with taxation authorities
6. Copy of MOU or any other document of Consortium/JV/Partnership, if applicable
7. Litigation history in which decision has been given against the firm(s)
8. Certificate that Blacklisting from any agency
9. Audited financial statements for the last 3 years. (Must be translated in to English)
10. Details of available Bank Credit Line (with evidence)



Application Form 1: Letter of Application

Letter of Application

[Letterhead paper of the firms/companies, including full postal address, telephone no. Fax no., telex no., cable and e-mail address]

Date:.....

To:

.....

[name and address of the Employer]

Sirs,

- Being duly authorized to represent and act on behalf of (hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the following Project (s) under the*[name of the Project to be listed by the User/Employer]*

Contract No.	Description of Contract
1.	Refuse Derived Fuel, Recycling, Composting & Landfill

{Note: The Applicant is to delete, any contract for which he does not wish to prequalify, and sign and date the deletion. If the prequalification refers to only one contract, delete this note and spaces for additional contract references}.



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2. Attached to this letter are copies of original documents defining¹:
 - (a) the Applicant's legal status;
 - (b) the principal place of business; and
 - (c) the place of incorporation (for applicants who are corporations); or

the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).

3. Your WSSP and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

4. Your WSSP and its authorized representatives may contact the following persons for further information², if needed.

General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

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1. *For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists, and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.*
 2. *Application by joint ventures should provide information on separate sheet information for each party to the application.*



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5. This application is made with the full understanding that:
- (a) bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - (b) your Agency reserves the right to:
 - (i) amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and
 - (ii) reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The WSSP shall upon request communicate to any firm/company who submitted a bid or proposal, the ground for rejection of all bids or proposals.
 - (c) your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b-i) here above.

Applicants who are not joint ventures should delete Para 6&7 and initial the deletions.

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) Project, and the responsibilities for execution of the (each) Project.
7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
- (a) signed so as to legally bind all partners, jointly and severally; and
 - (b) submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name and signature of other partners of the joint venture)



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Application Form 2: General Information

General Information

All the firms/companies applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	Place of Incorporation/Registration	Year of incorporation/registration

NATIONALITY OF OWNERS		
	NAME	NATIONALITY
1.		
2.		
3.		
4.		
5.		



Application Form 3: Experience Record

Experience Record

Name of Applicant or partner of a joint venture

All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past three years.

Use a separate sheet for each partner of a joint venture.

Annual Average Turnover (Last Three Years)		
Year	Turnover (in actual currency)	Equivalent Rupees in Millions.
1.		
2.		
3.		
4.		
5.		



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Application Form 4: Joint Venture Summary

Joint Venture Summary

Names of all Partners of a Joint Venture
1. Lead Partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

Total value of annual turnover.

Annual Turnover Data (Equivalent in Pak Rupees, Millions)						
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
Total:						



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Application Form 5: Related nature of contract completed

Details of Related Nature of Contracts:

<i>Name of Applicant or partner of a joint venture</i>
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Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify
5.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract Currency..... Currency..... Currency.....
6.	Equivalent in Pak/Rs.
7.	Date of Award
8.	Date of Completion
9.	Contract Duration (Years and Months) ____ Years _____ Months
10.	Specified Requirements ¹

¹

Insert any specific criteria required for particular operations, such as annual volume of earthmoving, underground excavation, or placing concrete etc.



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Application Form 6: Summary Sheet: Current Contract Commitments/ Works in Progress

Summary Sheet: Current Contract Commitments/Works in Progress

Name of Applicant or partner of a joint venture

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

Name of Contract	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		



Application Form7: Litigation History

Litigation History

Name of Applicant or Partner of a Joint Venture

Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution.