



**GOVERNMENT OF KHYBER PAKHTUNKHWA
ESTABLISHMENT AND ADMINISTRATION DEPARTMENT**

SERVICE CARD FORM (New)

Secretariat Employee: YES NO

Department: _____ Personal No: _____

Paste one recent
Passport size
photograph with sky
Blue Back Ground

Personal Information

1. CNIC No:
2. Name: _____
3. Father's/Husband's Name: _____
4. Date of Birth : - -
5. Gender / Sex: Male Female
6. Marital Status: Married Single
7. Blood Group: _____
8. Religion: _____
9. Mark of identification: _____

10. Province: _____
11. District of Domicile: _____
12. Phone Office/Mobile _____
13. Emergency Contact _____

14. Present Address: _____

15. Permanent Address: _____

First Govt Appointment: Day - Month - Year

16. Appointment Date:
17. Designation: _____
18. BPS: _____

Present Posting: Day - Month - Year

19. Joining Date
20. Designation _____
21. BPS _____
22. Service Group _____
e.g PAS,PMS, For BPS 17 & Above

1. Initial Appointment
 2. Promotion
 3. Deputation
 4. Acting Charge

Qualification (start with the highest qualification):

S.No	Institute Name & Address	Degree/ Certificate	Year of Passing	Subject

To be verified by Reporting Officer/DDO:

Designation: _____

Signature/Date/Stamp: _____

Verified by Estate Officer:

Signature/Date/Stamp: _____