



GOVERNMENT OF KHYBER PAKHTUNKHWA
ESTABLISHMENT AND ADMINISTRATION DEPARTMENT

NOTIFICATION

Dated 11/12/2017

No SOE-V/E&AD/12-28/2017/Vol-III/Rules:- In pursuance of the provisions contained in sub-rule (2) of rule 3 of the Khyber Pakhtunkhwa Civil Servants (Appointment, Promotion and Transfer) Rules, 1989, and in supersession of all previous rules made in this behalf, the Establishment and Administration Department, in consultation with the Finance Department, lay down the method of appointment, qualifications and other conditions specified in columns 3 to 5 of the Appendix to this notification which shall be applicable to the posts borne on the Anti-Corruption Establishment specified in column 2 of the said Appendix.

APPENDIX

S/No	Nomenclature of the post	Minimum required qualification for initial recruitment	Required Age for Initial recruitment	Method of recruitment
1	2	3	4	5
1.	Director Anti-Corruption Establishment.	-----	-----	By transfer from amongst PAS or PMS officers.
2.	Deputy Director (Technical).	-----	-----	By promotion, on the basis of seniority- cum-fitness, from amongst the Assistant Directors (Technical) with at least five (05) years service as

				such: Provided that if no suitable officer is available for promotion then by deputation from the relevant Government Department.
3.	Assistant Director (Admn).	-----	-----	By promotion, on the basis of seniority-cum-fitness, from amongst the Administrative Officers and Superintendents having Bachelor's Degree from a recognized University with at least three (03) years service as such. Note: For the purpose of promotion a joint seniority list of Administrative Officers and Superintendents shall be maintained.
4.	Assistant Director (Crimes).	-----	-----	(a) Fifty percent by promotion, on the basis of seniority-cum-fitness, from amongst the Circle Officers and Inspectors with at least five (05) years service as such; and (b) fifty percent by transfer from Police Department.
5.	Assistant Director (SIW).	-----	-----	(a) Fifty percent by promotion, on the basis of seniority-cum-fitness, from amongst the Circle Officers and Inspectors with at least five (05) years service as such; and (b) fifty percent by transfer from Police Department. Note: For the purpose of promotion a joint seniority list of Circle Officers and Inspectors shall be maintained.

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6.	Assistant Director (Technical).	-----	-----	By promotion, on the basis of seniority-cum-fitness, from amongst the Technical Officers with at least five (05) years service as such: Provided that if no suitable person is available for promotion then by transfer from relevant Government Department.
7.	Assistant Director (Complaint Cell).	-----	-----	By promotion, on the basis of seniority-cum-fitness, from amongst the Circle Officers with at least five (05) years service as such.
8.	Assistant Director (Coordination).	-----	-----	By transfer from PAS or PMS or Police Department.
9.	Assistant Director (Legal).	-----	-----	By transfer of a suitable officer from the relevant Government Department.
10.	Technical Officer.	Diploma in Civil Engineering from a recognized Institute.	18-25 years.	(a) Fifty percent by initial recruitment; and (b) fifty percent by transfer from amongst the Sub-Engineers of the relevant Government Department.

11.	Range Officer.	-----	-----	By transfer of a suitable sub-divisional Forest officer of the Forestry, Environment and Wildlife Department.
12.	Magistrate.	-----	-----	By transfer of a suitable officer from PAS or PMS officers.
13.	Tehsildar.	-----	-----	By transfer of a suitable officer from the Revenue and Estate Department.
14.	Prosecutor.	-----	-----	By transfer of a suitable officer from the relevant Government Department.
15.	Programmer.	-----	-----	By transfer of a suitable officer from relevant Government Department.
16.	Prosecuting Inspector.	-----	-----	By transfer of a suitable officer from Prosecuting Branch of the Police Department.
17.	Prosecuting Sub Inspector.	-----	-----	By transfer of a suitable officer from Prosecuting Branch of the Police Department.
18.	Circle Officer / Inspector.	-----	-----	<p>(a) Fifty percent by promotion, on the basis of seniority-cum-fitness, from amongst the Sub-Inspectors with at least seven (07) years service as such and fulfilling other requirements prescribed by Police Department from time to time;</p> <p>Provided that for the purpose of promotion Upper School Course shall be mandatory; and</p> <p>(b) fifty percent by transfer of a suitable officer from the Police Department.</p>

19.	Sub-Inspector.	At least Second Class Intermediate or equivalent from a recognized Board.	-----	<p>(a) Fifty percent by promotion, on the basis of seniority-cum-fitness, from amongst the Assistant Sub-Inspectors with at least seven (07) years service as such:</p> <p>Provided that for the purpose of promotion Intermediate School Course shall be mandatory; and</p> <p>(b) fifty percent by transfer of suitable Sub-Inspectors from the Police Department.</p>
20.	Assistant Sub-Inspector.	<p>At least Second Class Intermediate or equivalent qualification from a recognized Board.</p> <p>Height:</p> <p>Male: 5'-6" Female: 5'-1"</p> <p>Chest:</p> <p>Male: 33'-34" Female: Nil</p>	18-25 years.	<p>(a) Twenty percent by promotion, on the basis of seniority-cum-fitness, amongst the Head Constables with at least five (05) years service as such;</p> <p>(b) twenty percent by transfer or deputation from Police Department; and</p> <p>(c) sixty percent by initial recruitment.</p>
21.	Head Constable.	At least Second Class Secondary School Certificate from a recognized Board.	-----	<p>(a) Sixty percent by promotion, on the basis of seniority-cum-fitness, from the Constable with at least five (05) years service as such:</p> <p>Provided that for the purpose of promotion Lower School Course shall be mandatory; and</p> <p>(b) forty percent by transfer of a suitable officer from the Police Department.</p>

22.	Constable.	At least Second Division Secondary School Certificate from a recognized Board. Height: Male: 5'-6" Female: 5'-1" Chest: Male: 33'-34" Female: Nil	18-25 years.	(a) Eighty percent by initial recruitment; and (b) twenty percent by transfer from Police Department.
23.	Administrative Officer /Superintendent.	-----	-----	By promotion, on the basis of seniority-cum-fitness, from amongst the Assistants and Senior Scale Stenographers with at least 05 years service as such: Note: A joint seniority list of Assistants and Senior Scale Stenographers shall be maintained for the purpose of promotion.
24.	Assistant.	At least Second Class Bachelor's Degree from a recognized University.	20-32 years.	(a) Seventy five percent by promotion, on the basis of seniority-cum-fitness, from amongst the Senior Clerks with at least five (05) years service as such; and (b) twenty five percent by Initial recruitment.
25.	Senior Scale Stenographer.	(i) At least Second Class Bachelor's Degree or equivalent qualification from a recognized University; (ii) a speed of 70 words per minute in shorthand in English and 45 words per minute in typing; and	20-32 years.	By promotion, on the basis of seniority-cum-fitness, from amongst the Junior Scale Stenographers with at least three (03) years service as such: Provided that if no suitable person is available for promotion, then by initial recruitment.

		(iii) knowledge of Computer in using MS Word, MS Excel.		
26.	Junior Scale Stenographer.	(i) Intermediate or equivalent qualification from a recognized Board; (ii) a speed of 50 words per minute in shorthand in English and 35 words per minute in typing; and (iii) knowledge of Computer in using MS Word, MS Excel.	18-30 years.	By initial recruitment.
27.	Auditor.	-----	-----	By transfer of a suitable official from the relevant Government Department.
28.	Senior Clerk.	-----	-----	By promotion, on the basis of seniority-cum-fitness, from amongst the Junior Clerk with at least two years service as such.
29.	Computer Operator.	-----	-----	By transfer or deputation from relevant Government Department.
30.	Junior Clerk.	(i) Matriculation with at least Second Division or equivalent qualification from a recognized Board; and (ii) a speed of 30 words per minute in typing.	18-30 years.	(a) Thirty-three percent by promotion, on the basis of seniority-cum-fitness, from amongst the Naib Qasids, Chowkidars and Malis with two years service as such, who have passed Secondary School Certificate Examination; and (b) sixty-seven percent by initial recruitment.
Note: A joint seniority list of Naib Qasids,				

				<p>Chowkidars and Malis shall be maintained for the purpose of promotion.</p> <p>Provided that-</p> <p>(a) if two or more officials have acquired the Secondary School Certificate in the same session, the inter se seniority in the lower post shall be maintained for the purpose of determining seniority in the higher post; and</p> <p>(b) where a senior official does not possess the requisite qualification at the time of filling up a vacancy, the official next junior to him possessing the requisite qualification shall be promoted in preference to the senior official or officials.</p>
31.	Driver.	<p>Literate having a valid LTV driving license.</p> <p>Note: Preference will be given to those who have sufficient experience in driving, repairing and maintenance of vehicles.</p>	18-40 years.	By initial recruitment.
32.	Naib Qasid.	Preferably literate.	18-40 years.	By initial recruitment.
33.	Chowkidar.	Preferably literate.	18-40 years.	By initial recruitment.

		Note: Preference will be given to Ex-Service man.		
34.	Mali	One year practical experience as Mali.	18-40 years.	By initial recruitment.
35.	Sweeper	-----	18-40 years.	By initial recruitment.

Note: The phrase "by transfer" appearing in these service rules mean transfer for the posting purpose in pursuance of section 10 of the Khyber Pakhtunkhwa Civil Servants Act, 1973 (Act No.XVIII of 1973) and shall not vest any right of appointment or absorption or promotion against the post on regular basis.

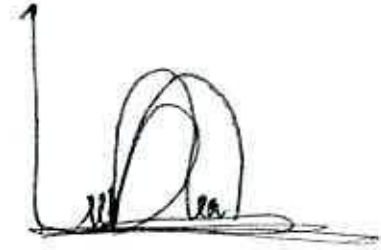
**CHIEF SECRETARY
KHYBER PAKHTUNKHWA**

Endst: No.SOE-V/E&AD/12-28/2017/Vol-III/Rules:-

Dated Peshawar, the 11-12-2017

1. Additional Chief Secretary, P&D, Govt: of Khyber Pakhtunkhwa.
2. Additional Chief Secretary, FATA Secretariat.
3. Senior Member Board of Revenue, Revenue & Estate Department.
4. All Administrative Secretaries to Govt: of Khyber Pakhtunkhwa.
5. Chairman, Public Service Commission, Khyber Pakhtunkhwa.
6. All Divisional Commissioners in Khyber Pakhtunkhwa.
7. Principal Secretary to Governor, Khyber Pakhtunkhwa.

8. Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
9. Secretary to Speaker, Provincial Assembly, Khyber Pakhtunkhwa.
10. PSO to Chief Secretary, Khyber Pakhtunkhwa.
11. Secretary, Provincial Assembly, Khyber Pakhtunkhwa.
12. All Heads of Attached Department, Khyber Pakhtunkhwa.
13. The Director Anti-Corruption Establishment, Khyber Pakhtunkhwa.
14. PS to Secretary, Establishment Department.
15. PS to Special Secretary (Estt), Establishment Department.
16. PA to Additional Secretary (Reg), Establishment Department.
17. PA to Deputy Secretary (Estt), Establishment Department.
18. Manager, Govt: Printing Press with the request to furnish Fifty (50) copies to this Department after publication in the official Gazette.



(AKHTAR NAWAZ)
SECTION OFFICER (E-V)