



**GOVERNMENT OF KHYBER PAKHTUNKHWA
LAW, PARLIAMENTARY AFFAIRS AND
HUMAN RIGHTS DEPARTMENT**

TENDER NOTICE

Sealed tenders are invited from Authorized firm/distributor/service providers duly registered with Income Tax and Sales Tax Departments for the procurement of Charcoal.

2. Detail bidding documents can be obtained from the office of the undersigned or may be downloaded from law Department official website (www.law.kp.gov.pk)/ or KPPRA website www.kppra.gov.pk before the closing date i.e. **20.12.2018**

3. The interested firms/parties (Active tax payers) shall submit their sealed bids along with call deposit @ 2% of the Bid in the shape of Bank Draft/CDR through any scheduled bank in favor of the undersigned latest by **20.12.2018** (before 1200 hours), which will be opened on the same date at 12:30 hours in the presence of bidders or their authorized representatives in the office of Additional Secretary (General), Law Department. Incomplete bid or bids received after due date and time will not be entertained.

**Section officer (General)
Law Department, Civil Secretariat Peshawar
Phone: 0919210972**



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BIDDING DOCUMENTS

Procurement of Charcoal for the Class-IV Employees of Law Department.

The bidding Terms & Conditions are as under: -

1. Single stage single envelope procedure of open competitive bidding should be adopted:
2. Bids should be valid for a minimum of 90 days from the date of bid opening.
3. The firm should be registered with Income Tax, Sale Tax authorities and reflected on Active Taxpayer List of FBR. Production of documentary proof of the same is mandatory on part of the manufacturers/ firms/ authorized dealers.
 - 3.1 The tender must accompany earnest money equal to 2% of the total value of the bid in the form of Call Deposit / Bank Draft (refundable) drawn in favor of Section officer (General), Law Department, Khyber Pakhtunkhwa, Peshawar on or before 20.02.2018 upto 1200 hours through registered post/courier service or by hand which will be opened by the Procurement Committee on the same day in the office of Additional Secretary (General), Law Department, Khyber Pakhtunkhwa, Civil Secretariat, Peshawar at 12:30 hours.
 - 3.2 Bids without bid security of the required amount will not be entertained.
4. The successful bidder shall have to abide by rules, procedures and instructions of the Provincial Government issued from time to time.
5. Bid with multiple options of specifications will be rejected on the spot.
6. Bid security of the unsuccessful bidders will be released after signing the contract agreement/ issuance of purchase order to the successful bidder.
7. The vendor will provide an undertaking to supply the Charcoal within the agreed timeline from the date the Supply Order is issued. Partial deliveries will not be acceptable.
8. Successful contractor will be required to submit performance guarantee in the shape of irrevocable bank guarantee upto 10 percent of the total bid value.
9. Bids to be submitted in Pak Rupees Only, inclusive of all taxes.
10. Deduction of all government taxes will be mandatory as per rules.
11. Professional tax and stamp duty will be charged at prescribed rates.
12. No advance payment will be made.
13. Successful bidder will provide the required quantity of charcoal within 15 days of the receipt of supply order.
14. The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency upon request, communicate to any supplier or contractor who submitted a bid or proposal, the ground for its rejection of all bids or proposals, but is not required to justify those

grounds as per Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014.

15. Samples may be provided on the direction of procuring agency.
16. The Competent Authority can reduce or increase the quantities of the procurement objects.
17. The undersigned shall not be responsible for any postal or courier delay.
18. Bids with incomplete documents, received after the given deadline, not accompanied by the required amount of bid security or not fulfilling the specifications mentioned in the tender will be rejected.

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