



www.coopsocieties.kp.gov.pk
OFFICE OF THE PRINCIPAL
COOPERATIVE TRAINING, COLLEGE
KHYBER PAKHTUNKHWA,
PESHAWAR.

No. 204 /PL/CTC/C-8

Dated Peshawar, the 12/11/2020

To


The Assistant Registrars,
(Chitral, Peshawar, Swat, Mardan, D.I.Khan, Tank, LakkiMarwat,
Abbottabad, Karak, Haripur and Dir Upper).

Subject: - **FIVE DAYS REFRESHER COURSE AT COOPERATIVE TRAINING COLLEGE, PESHAWAR FROM 16/11/2020 TO 20/11/2020.**

I am directed to refer to the subject noted above.

It is stated that five days refresher course has been schedule in the Cooperative Training College, Peshawar w.e.f 16/11/2020 to 20/11/2020.

You are, directed to further direct your field staff to attend the said training as per list of participants attached. This training is mandatory and no leave shall be granted in any case, in case of absence of any participant the concern Assistant Registrar will be responsible. The participants may be directed to bring their own sleeping folders as per current weather conditions.


PRINCIPAL
COOPERATIVE TRAINING COLLEGE,
KHYBER PAKHTUNKHWA PESHAWAR.

Endst: No. and Date Even.

Copy forwarded for information and necessary action to:

1. The Registrar, Cooperative Societies, Khyber Pakhtunkhwa, Peshawar.
2. Mr. Izzat Gul, the Deputy Registrar (Technical), Head office, Peshawar.
3. Mr. Zoheb Ali Shah, Assistant Registrar (Statistics & Development), Head Office, Peshawar.
4. Mr. Shoukat Ghaffar, Instructor Cooperative Training College Khyber Pakhtunkhwa Peshawar.
5. Mr. Shafaqat Ali, Computer Operator, Head office, Peshawar.
6. PA to the Registrar, Cooperative Societies, Khyber Pakhtunkhwa, Peshawar.


PRINCIPAL
COOPERATIVE TRAINING COLLEGE,
KHYBER PAKHTUNKHWA PESHAWAR.


LIST OF PARTICIPANTS

S.No	Name	Designation	District
1	Faisal Nawaz	Sub-Inspector	Peshawar
2	Farhan Akbar Khan	Sub-inspector	Peshawar
3	Moonaldress	Sub-inspector	Mardan
4	Farooq Nabi	Sub-inspector	Mardan
5	TalhaZubair	Sub-inspector	Mardan
6	Asfandiyar Khan	Inspector	Mardan
7	Rafia Iqbal	Inspector	D.I.Khan
8	Muhammad Ali	Sub-inspector	D.I.Khan
9	Mulazim Hussain	Inspector	D.I.Khan
10	Ibrar Khan	Sub-inspector	Tank
11	Abdul Basit	Sub-inspector	LakkiMarwat
12	Syed Zeeshan Ali	Sub-inspector	Abbottabad
13	NajeebUllah	Sub-inspector	Abbottabad
14	Kamran Qureshi	Sub-inspector	Haripur
15	Kamran Haider	Sub-inspector	Swat
16	Sajjad Iqbal	Sub-inspector	Karak
17	Muhammad Imran	Sub-inspector	Dir Upper
18	Sher zaman	Sub-inspector	Chitral

Course contents/Modules for Refresher course of the Inspectors/Sub-inspectors of Cooperative Department, Khyber Pakhtunkhwa at Cooperative Training College from 16.11.2020 to 20.11.2020

S.No	Date	Course	Time	Resource Person
1-	16/11/2020	Cooperative Societies Amendment Act, 2020	09:00am to 10:30am	Zoheb Ali Shah
2-		Cooperative Societies Amendment Rules, 1927	11:00am to 12:30pm	Zoheb Ali Shah
3-		Liquidation/De-registration	09:00am to 10:30am	ShoukatGhaffar
4-		Practical Exercise (De-registration)	11:00am to 12:30pm	ShoukatGhaffar
5-	17/11/2020	MS Word	09:00am to 10:30am	Shafaqat Ali
6-		MS Excel & Power Point	11:00am to 12:30pm	Shafaqat Ali
7-		Practical Exercise (MS word)	01:30pm to 03:00pm	Shafaqat Ali
8-		Practical Exercise (MS Excel & Power Point)	03:00pm to 04:30pm	Shafaqat Ali
9-	18/11/2020	Audit of Cooperative Societies	09:00am to 10:30am	Izzat Gul
10-		Arbitration	11:00am to 12:30pm	RCS
11-		Practical Exercise (Audit)	01:30pm to 03:00pm	Izzat Gul
12-		Practical Exercise (Arbitration)	03:00pm to 04:30pm	RCS
13-	19/11/2020	Registration	09:00am to 10:30am	ShoukatGhaffar
14-		Distrain	11:00am to 12:30pm	Zoheb Ali Shah
15-		Practical Exercise (Registration)	01:30pm to 03:00pm	ShoukatGhaffar
16-		Practical Exercise (Distrain)	03:00pm to 04:30pm	Zoheb Ali Shah
17-	20/11/2020	Inspection and Inquiry	01:30pm to 03:00pm	Mian Kamal Shah
18-		Practical Exercise (Inquiry & Inspection)	03:00pm to 04:30pm	Mian Kamal Shah

The said training schedule is subject to change due to reasons.


PRINCIPAL
 COOPERATIVE TRAINING COLLEGE,
 KHYBER PAKHTUNKHWA PESHAWAR.